IPSO annual statement for JPIMedia: 1 January 2019 to 31 December 2019

- 1 Factual information about the Regulated Entity
- 1.1 A list of its titles/products.

Attached.

1.2 The name of the Regulated Entity's responsible person.

Gary Shipton, Deputy Editor-in-Chief of JPIMedia and Editorial Director of its Sussex titles, is the responsible person for the company.

1.3 A brief overview of the nature of the Regulated Entity.

The regulated entity JPIMedia is a local and regional multimedia organisation in the UK as well as being a national publisher through in Scotland, The Scotsman and in Northern Ireland, The Newsletter. We provide news and information services to local and regional communities as well as a national audience through our portfolio of publications and websites - 13 paid-for daily newspapers, and more than 200 other print and digital publications including: paid-for weekly newspapers, free titles, lifestyle magazines together with local news and e-commerce websites. Until November 2019, our portfolio of publications included the national title The I and i-news. The sale of JPIMedia Publications (the legal entity which publishes The i) to DMGT concluded on 29 November 2019. The CMA imposed an initial enforcement order (known as a hold separate period) upon DMGT. During the hold separate period JPIMedia Publications / The i was not a part of the JPIMedia Group. The CMA has now concluded its investigations and has confirmed that the hold separate period may be ended. This allows JPIMedia Publications / The i to become a fully integrated part of DMGT.

We continue to set the highest editorial standards by ensuring that our staff are provided with excellent internally developed training services. The Editors' Code of Practice is embedded in every part of our editorial operations and we commit absolutely to the principles expounded by IPSO.

JPIMedia continues to operate an internal Editorial Governance Committee with the key remit to consider, draft, implement and review the policies, procedures and training for the whole Group to ensure compliance with its obligations under IPSO.

2 Copies of any internal manuals, codes or guidance used by journalists

Attached

3. Brief details of the compliance process

Our training process

The Editors' Code is the standard used throughout the Group. Our staff undergo training to ensure they fully understand the Editors' Code and know how to apply the Code in real-life settings when seeking and drafting editorial content and dealing with any issues that may subsequently arise.

Updates to the Editors' Code and supporting Codebook along with any guidance issued is communicated to all members of staff. This communication takes place through the company's Editorial Learning and Development Department and is reinforced by the Editorial Directors in their regular briefings to their teams.

The Editorial Learning and Development Department provides an online training programme which tests staff on a range of scenarios which touch on various aspects of the Code and this module has been updated to reflect the more recent changes in the Editors' Code.

The Editors' Code is made available to new trainees joining the company and trainees are also put through the National Qualification in Journalism run by the National Council for the Training of Journalists. This includes training in ethical issues which is tested in the Media Law and Practice exam.

It is a condition of employment of all editorial staff, contained within their contracts, that they fully observe the standards required by the regulator as explained within the code. It is also a condition of commissioned freelance contributors that they fully comply with the code. This is also made clear through the induction process for all new editorial employees.

Law and ethics refreshers are an integral part of the JPIMedia training programme and the Editorial Learning and Development website includes material on ethical issues as well as the IPSO Code and JPIMedia complaints procedures. A new round of law and ethics refreshers has been undertaken and staff continue to undergo an extensive list of online training courses, including one about striking the right tone in our writing.

Pre-publication guidance is provided in the first instance internally by the local content editor or editor and then, as required, by the group editor or editorial director. Significant questions in advance of publication will also be raised with the appropriate external and internal legal advisers as well as the 'responsible person' for regulated matters within JPIMedia. All editors have been informed of the IPSO contacts for which pre-publication advice should be sought. JPIMedia has a robust editorial management structure which ensures that whenever a story might require verification it is assessed by the local content editor or editor and then, as required, by the group editor or editorial director.

A key element of our new newsroom structure Digital Acceleration whose roll-out commenced in June 2019 was that copy should be thorough checked for compliance prior to its first publication on line.

The IPSO mark was added as a footer to all our websites in 2020.

Our record on compliance

Whenever there is an adverse adjudication against a JPIMedia publication, it is referred to the company's editorial governance committee. The committee examines the censure in the context of other adjudications and then refers it back to the senior editorial director for the region responsible to conduct a full investigation. The investigation identifies the failings and the steps needed to ensure no repetition locally or across the group.

These recommendations can include training requirements and potential changes to the company's editorial policies and procedures. The report is then referred back to the governance committee for further consideration and then taken to the Editorial Board if substantive change needs to be approved. We have regularly sought clarification from IPSO when adjudications have been upheld against us so that we can fully understand the broader implications and adjust our internal guidance accordingly.

Following guidance from IPSO in 2016, we amended our internal policies to ensure that we archive any digital content which we significantly changed in response to complaints about inaccuracy. The aim is to ensure that there is a screenshot of the original disputed content for the purposes of sharing with IPSO if the complaint is taken forward.

4. Details of the steps taken by the Regulated Entity in response to any adverse Adjudications by the Regulator during the previous year.

There were two adverse adjudications by the regulator during 2019.

1 McBride v Scotland on Sunday

https://www.ipso.co.uk/rulings-and-resolution-statements/ruling/?id=05608-18.

Fiona McBride won an employment tribunal against the Scottish Police Authority. She complained to IPSO that the SoS report of the hearing was inaccurate and the stories it had run over several years leading up to it constituted harassment. IPSO upheld, in part, her complaint over accuracy. It said the headline which described the payout as '£740k' was significantly misleading as £328k of the total was legal fees. However, it rejected other inaccuracy claims and the harassment allegation and ordered the paper to publish a correction which it had previously offered by way of amends.

As a result of the ruling, the editorial governance committee reminded all editorial staff of the importance of accuracy in headlines.

https://www.ipso.co.uk/rulings-and-resolution-statements/ruling/?id=02322-19.

At the request of the mother and the current partner of a woman who had just died of cancer, the YEP published a positive fundraising story to enable the woman's children to be taken on holiday. However, the deceased woman's previous partner who was also the children's father, complained that the article and a photograph of the children had been published without his consent. IPSO acknowledged that the paper had apologised as soon as it became aware of the father and his concerns and cleared it of a breach of privacy. But IPSO upheld the complaint under clause 6 (children) over the publication of the photo and ordered the paper to publish its adjudication.

As a result of this adjudication, all editors were reminded of the importance of always ensuring the custodial parent gives permission to use a photo of children in such circumstances - even when the story is positive and has been initiated by family members.

JPIMedia Editorial Complaints Policy (External)

JPIMedia is committed to upholding standards in editorial quality and content and acting in compliance with our regulatory guidelines and obligations.

We take all complaints about editorial content very seriously and seek to accordingly abide by the Independent Press Standards Organisation ("IPSO") requirements and its Editors' Code of Practice ("the Code").

When making a complaint, you must clearly state that your complaint is a formal complaint under this policy.

What does this policy cover?

This policy only applies to complaints about breaches of the Code in editorial content in our printed publications or on electronic services such as websites and apps, including text, pictures, video, audio/visual and interactive content, and which are either published or targeted at an audience in the UK. It does not cover:

- complaints about advertising (as that is regulated by the Advertising Standards Authority);
- concerns about matters of taste/decency and due impartiality;
- complaints about 'user generated content' (i.e. material on our websites that was not posted by us or on our behalf) which we have not reviewed or moderated;
- complaints about online material on sites which we do not own and which are not under our control;

• at our discretion, legal or contractual matters which are dealt with more appropriately in the courts or tribunals or elsewhere.

How to complain

Complaints should be made in writing, either by email to the Editor in question identified on the website of the publication to which the complaint relates to or by post to the address of the relevant publication and addressed in the first instance to the Editor.

Complaints will only be accepted within four months from the date of the behaviour complained of or first publication of the article that you are complaining about. If at the time you submit your complaint, the article remains accessible on a website or other electronic service operated by us however, complaints may be accepted up to 12 months from the date of the behaviour or first publication of the article you are complaining about, provided it is still possible to investigate the complaint fairly given the period of time which has elapsed. JPIMedia shall have sole discretion in determining this.

Complaints must include:

- a copy of the article in question, or a link to the relevant webpage or a web address, if the complaint is about published material (or reference to the publication title, issue date, page and article title if a copy is unavailable);
- a written explanation of your concerns with reference to the Editors' Code;
- any other documents that will help us assess your complaint.

Complaints received without this essential information cannot be considered. We may however, at our discretion, seek further details from you after your initial contact. If you cannot provide any requested information we may be unable to consider your complaint.

We reserve the right to reject, without further investigation, complaints that show no breach of the Editors' Code, or those which are vexatious and/or disproportionate, or those which are without justification (such as an attempt to argue a point of view or to lobby).

We may also decline to consider complaints from third parties not directly affected by the alleged breach of the Editors' Code. When considering whether to accept such a complaint, the position of the party most closely involved in the matter will be taken into account.

What happens to your complaint?

The complaints process is free of charge irrespective of the outcome of your complaint

We aim to acknowledge receipt of your complaint within 5 working days of receipt. You in turn agree to respond promptly to any request for further information.

If we receive multiple complaints about the same issue we may choose to make one response to all such complaints.

We will aim to respond to complaints in writing within 7 working days of receiving everything we need from you to allow us to investigate your complaint.

We will always treat you courteously and with respect. We expect the same from you. We may decline to consider a complaint which is abusive or gratuitously offensive.

Appeals process

If you are dissatisfied with the outcome of your original complaint you have the right to appeal the decision by notifying the Editor, in writing, within 7 working days of receipt of the letter notifying you of the outcome.

Upon receipt of such appeal letter, the Editor, shall forward this for consideration to the Editor In Chief/Editorial Director of the relevant editorial centre, where appropriate, who will then aim to assess the appeal within 7 working days of receipt of such notification. After the Editor In Chief/Editorial Director has taken a decision in light of all the information made available at the time, you will be issued a letter confirming whether your appeal has been upheld or partially upheld and whether any actions will accordingly be taken.

For the avoidance of doubt, you will have no further right of appeal with the company following the determination of this appeals process. However, you may look to exercise your right to take the matter to IPSO.

Complaint to IPSO on exhaustion of our complaints procedure

If you are unhappy with our final response to your complaint you may complain to IPSO for consideration. Further details can be found at http://www.ipso.co.uk.

Policy Changes

We reserve the right to amend this policy as and when required.

Any complaint will be considered against the published policy on the date of receipt of your complaint.

JPIMedia list of publications (as of December 2019)

Advertiser and Review (Buckingham)	
Alfreton Chad	٦
Arbroath Herald	\dashv
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Ballymena & Antrim Times	
<u>ballymenatimes.com</u>	
The Leader Banbridge & Dromore	_
<u>banbridgeleader.co.uk</u>	
Banbury Guardian	
<u>banburyguardian.co.uk</u>	_
Barnoldswick and Earby Times	
Batley & Birstall News	
<u>batleynews.co.uk</u>	
Bedfordshire Times & Citizen	
<u>bedfordtoday.co.uk</u>	
Bellshill Speaker	
Belper News	1
belpernews.co.uk	
Berwick Advertiser	
Berwickshire News	
berwick-advertiser.co.uk	
Berwickshire News	
berwickshirenews.co.uk	
Bexhill-on-Sea Observer	
Bicester Review	
Biggleswade Chronicle	٦
biggleswadetoday.co.uk	٦
Blackpool Gazette	
blackpoolgazette.co.uk	
Bognor Regis Gazette	
Bognor Regis Observer	
bognor.co.uk	
Boston Standard	
bostonstandard.co.uk	٦
Brackley and Towcester Advertiser	٦
Brechin Advertiser	\exists
Bridlington Free Press	
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brighouseecho.co.uk	
Brighton & Hove Independent	
brightonandhoveindependent.co.uk	
Buchan Observer	
buchanobserver.co.uk	
Buckingham & Winslow Advertiser	
Bucks Herald	
Buoks Ficiala	
buckinghamtoday.co.uk	
<u>bucksherald.co.uk</u>	
Burnley Express	
<u>burnleyexpress.net</u>	
buteman.co.uk	
Buxton Advertiser	
buxtonadvertiser.co.uk	
Carluke Gazette	
carlukegazette.co.uk	
Carnoustie Guide and Gazette	
Carrick Gazette	
Carrick Times	
carrickfergustimes.co.uk	
carricktoday.co.uk	
chad.co.uk	
Chichester Observer	
chichester.co.uk	
Chorley Guardian	
chorley-guardian.co.uk	
Clitheroe Advertiser and Times	
clitheroeadvertiser.co.uk	
Coleraine & Ballymoney Times	
colerainetimes.co.uk	
Colne Times	
Corby Telegraph	
Crawley Observer	
crawleyobserver.co.uk	
Cumbernauld News	
cumbernauld-news.co.uk	

daventrytoday.co.uk Deeside & Donside Piper and Herald deesidepiper.co.uk Derbyshire Times derbyshiretimes.co.uk Derry Journal derryjournal.com Dewsbury Reporter dewsburyreporter.co.uk Dirt Bike Rider dirtbikerider.com Doncaster Free Press Doncaster Star doncasterfreepress.co.uk donsidepiper.co.uk Dunstable Gazette dunstabletoday.co.uk East Fife Mail East Grinstead Gazette Eastbourne Herald eastbourneherald.co.uk Eastwood & Kimberley Advertiser eastwoodadvertiser.co.uk Edinburgh revening News edinburghnews.scotsman.com Ellon Times ellontimes.co.uk Farming Life farming Life farminglife.com Fife Free Press Fife Herald	Daventry Express	
Deeside & Donside Piper and Herald deesidepiper.co.uk Derbyshire Times derbyshiretimes.co.uk Derry Journal derryjournal.com Dewsbury Reporter dewsburyreporter.co.uk Dirt Bike Rider dirtbikerider.com Doncaster Free Press Doncaster Star doncasterfreepress.co.uk donsidepiper.co.uk Dunstable Gazette dunstabletoday.co.uk East Fife Mail East Grinstead Gazette Eastbourne Herald eastbourneherald.co.uk Edinburgh Evening News edinburghnews.scotsman.com Ellon Times ellontimes.co.uk Farming Life farminglife.com Fife Free Press		
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fifetoday.co.uk	
Fleetwood Weekly News	
fleetwoodtoday.co.uk	
Forfar Dispatch	
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Fraserburgh Herald	
<u>fraserburghherald.co.uk</u>	
Gainsborough News	
Gainsborough Standard	
gainsboroughstandard.co.uk	
Galloway Gazette	
gallowaygazette.co.uk	
Garstang Courier	
garstangcourier.co.uk	
The Extra (Glasgow South & Eastwood)	
glasgowsouthandeastwoodextra.co.uk	
Glenrothes Gazette	
Halifax Courier	
halifaxcourier.co.uk	
Harborough Mail	
harboroughmail.co.uk	
Harrogate Advertiser	
harrogateadvertiser.co.uk	
Hartlepool Mail	
hartlepoolmail.co.uk	
Hastings & St Leonards Observer	
hastingsobserver.co.uk	
Hawick News	
hawick-news.co.uk	
Hebden Bridge Times	
hebdenbridgetimes.co.uk	
Hemel Hempstead Gazette & Express	
hemeltoday.co.uk	
Hemsworth & South Elmsall Express	
hemsworthandsouthelmsallexpress.co.uk	
Horncastle News	
horncastlenews.co.uk	
Hucknall Dispatch	
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Lurgan Mail	
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Luton & Dunstable Herald & Post	
Luton News	
lutontoday.co.uk	
Lytham St Annes Express	
lythamstannesexpress.co.uk	
Mablethorpe Leader	
Mansfield and Ashfield Chad	
Market Rasen Mail	
marketrasenmail.co.uk	
Matlock Mercury	
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Mearns Leader	
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Melton Times	
meltontimes.co.uk	
Mid Sussex Gazette	
midsussextimes.co.uk	
Mid Sussex Times	
Mid-Ulster Mail	
Mid-Ulster Mail (South Derry edition)	
midulstermail.co.uk	
Midhurst and Petworth Observer	
midhurstandpetworth.co.uk	
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milngavieherald.co.uk	
Milton Keynes Citizen	
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Mirfield Reporter	
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Montrose Review	
morleyobserver.co.uk	

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Nelson Leader		
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News Post Leader		
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newsletter.co.uk (Belfast)		
newspostleader.co.uk		
Newtownabbey Times		
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Northampton Chronicle & Echo		
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Northamptonshire Telegraph		
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Northumberland Gazette		
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Pateley Bridge and Nidderdale Herald		
Peterborough Telegraph		
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Pocklington Post		
Pontefract & Castleford Express		
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Portadown Times		
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portsmouth.co.uk (The News, Portsmouth)		
Queensferry Gazette		
Ripley & Heanor News		
ripleyandheanornews.co.uk		
Ripon Gazette		
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Rugby Advertiser		
rugbyadvertiser.co.uk		
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Scotland on Sunday		
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Sheffield Telegraph sheffieldtelegraph.co.uk The Shields Gazette shieldsgazette.com shorehamherald.co.uk Skegness Standard skegness Standard sleafordstandard.co.uk Sleaford Standard sleafordstandard.co.uk Southern Reporter souhern.reporter.co.uk Spenborough Guardian spenboroughguardian.co.uk Spilsby Standard St Andrews Citizen sthelensreporter.co.uk Stornoway Gazette (includes Back in the day and Island Life) stornowayogazette.co.uk Sunderland Echo sunderlandecho.com Sussex Express sussexexpress.co.uk The Buteman The News (Portsmouth) Scarborough News The Scotsman The Star (Sheffield) The Visitor (Morecambe) thescarboroughnews.co.uk thesouthernreporter.co.uk thesuthernreporter.co.uk thesuthernreporter.co.uk thestar.co.uk thesitor.co.uk thevisitor.co.uk trixils & Motorcross News	Selkirk Weekly Advertiser	
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