



Independent Press Standards Organisation Arbitration Scheme  
Inquiry Form

In order for us to be able to contact you about your claim, we need your name and a working email address. You are not required to provide your full address or telephone number, but these are extremely helpful in case we need to speak to you about your complaint or have difficulty contacting you via email.

**Claimant details:**

Title

Full Name

Email

Phone Number

Address

**Your lawyer's details:** (where relevant)

Title

Full Name

Email

Phone Number

Address

Solicitors Reference Number

**Publication details:**

Please provide the name of the newspaper/magazine you wish to make a claim against:

Have you already been in contact with the publication?

Yes          No

**Headlines:**

If your claim relates to material published by the newspaper or magazine stated above, please provide the headline/s of the articles and the dates they were published. We will also require you to provide us with copies of these articles.

**Identified journalists/photographers:**

If you claim relates to journalistic behaviour please provide the name of the journalists or photographers involved if known, and the date/s upon which the behavior occurred:

**Your claim:**

Have you already made a complaint under the Editors' Code of Practice regarding this issue?

Yes          No

If yes please provide your Code Complaint reference number:

What is the legal basis of your claim? (You may select more than one)

Libel	Misuse of Private Information
Slander	Data Protection
Malicious Falsehood	Harassment
Breach of Confidence	Other

Please summarise your claim below:

*Please note that, subject to an assessment of your claim, IPSO will require you to complete a claim form in which you can provide a full argument to be put to the publisher. You need not provide a full argument at this stage, but details summarising your claim will be useful in order for IPSO to deal with your claim quickly and efficiently.*