

MINUTES of the BOARD MEETING
Held on Wednesday 6 July 2016 at 10.30 a.m.
Gate House, 1 Farringdon Street, London EC4M 7LG

Present: Sir Alan Moses (Chairman)
Rick Hill
Trevor Kavanagh
Anne Lapping
Sir Martyn Lewis
Charles McGhee
Richard Reed
Ruth Sawtell
Charles Wilson

Attending: Elizabeth Bardin – Executive Assistant to Chairman
Niall Duffy – Director of External Affairs
Ben Gallop – Head of Complaints
Michelle Kuhler – PA to CEO – minute taker
Bianca Strohmann – Head of Complaints
Matt Tee - Chief Executive
Charlotte Urwin – Head of Standards

Observing: Liam Tedds – Standards Officer

1. Apologies and Welcome

Apologies were received from Keith Perch and Mehmuda Mian. Richard Reed gave advance warning of a late arrival.

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of the Previous Meeting

The minutes of the previous meeting held on 25 May 2016 were approved as a true and accurate record.

4. Matters Arising

10.2 Audit Report

A member of the board requested a slight amendment to the wording to ensure that the Tax, Loan and Funding were all correctly identified as separate entities.

5. Chairman's Report - oral

The Chairman reminded the Board of the date, venue and time of Kevin Hand's memorial service at St Bride's.

The Chairman updated the Board on recent events, including speeches given at the launch of the new edition of McNae's Essential Law for Journalists, the Media Society and National Liberal Club. He also mentioned his interview with Ray Snoddy that was due to be released.

The Chairman informed the Board that he and Matt were scheduled to meet with the Culture and Select Committee in September, adding that he was genuinely proud and pleased of the service that IPSO provides.

The Chairman concluded by congratulating Richard Reed on the recent birth of his daughter.

6. Chief Executives Report - oral

The Chief Executive informed the Board that we were waiting on the draft report from the Independent Review, being carried out by Sir Joe Pilling.

He notified the Board that the Arbitration Scheme was ready to start, but a small number of newspaper groups had not yet completed their internal processes.

He informed the Board that the Appointments Panel was scheduled to meet in mid-July to appoint the Independent Reviewer of Complaints and the Readers Advisory Panel.

7. Global Digital Jurisdiction Review

The Chief Executive introduced the item. In doing so he recapped on the reasoning for the Global Digital Jurisdiction review, citing changes in the scale and operation of global digital publishers. The review would consider whether the wording that covered the extent of IPSO's jurisdiction was adequate for the current situation and possible developments in the future.

Resolved: The Board agreed to support the proposal for a review. The press release contents were noted.

8. Standards Scenarios

The Chief Executive introduced this paper, informing the Board that the paper was for discussion only and no decisions or change were required in relation to the regulations. He also notified the Board that IPSO would be begin advertising for 12 members for the investigations panel in September. He handed over to Charlotte Urwin, Head of Standards, who took the Board through the scenarios.

The Board adjourned for 10 minutes

9. Director of External Affairs Report

The Board noted the report and the communications grid.

10. Complaints Report

Bianca Strohmann, Joint Head of Complaints, introduced the complaints reports and invited the Board to discuss them.

A Board member requested that an amendment be made to the most complained about publication table, in respect of the threshold for the volume of complaints registered on the report.

Bianca also gave the Board an explanation on the amendments to the Complaints Procedures that were set out in appendix D.

11. Finance, Performance Report & Top Five Risks

The Chief Executive introduced the reports.

The Board noted the funding letter and loan agreement. Congratulations were offered to all those involved in reaching the conclusion.

The Board provisionally agreed the accounts. Final approval for the accounts would be required and this would be achieved in correspondence.

A member of the Board made a request for the variances in the finance reports to be made more intuitive for the next Board meeting.

12. Minutes of Committee Meetings

The Board noted the minutes from the Liaison and Audit & Risk Committee meetings.

13. Any other business

The Chairman informed the Board that he would be recommending to the Appointments Panel that all off the current Board Members be re-appointed. If however, any members of the board felt they would not like to remain on the Board the Chairman asked that they approach him separately.

14. Date of next Meeting

The date of the next meeting was confirmed as Wednesday 28 September 2016
at 10.30am

The meeting finished at 12.50pm

**Michelle Kuhler
PA to CEO**